

The following is a selected list of titles available at the South Carolina State Library that may be of interest to South Carolina librarians. All titles are available on interlibrary loan. For more information, contact the Information Services Department at (803) 734-8026. Compiled by Deborah Hotchkiss, Continuing Education Coordinator.

ADMINISTRATION & MANAGEMENT

Allan, Barbara. **Training skills for library staff.** Scarecrow Press, 2003. Call #: 023.8 ALLA

Anderson, Rick. Buying and contracting for resources and services: a how-to-do-it manual. Neal-Schuman, 2004. Call #: 025.2 ANDE

Hage, Christine Lind. **The public library start-up guide**. American Library Association, 2004. Call #: 025.1974 HAGE

Johnson, Peggy. Fundamentals of collection development & management.
American Library Association, 2004. Call #: 025.21 JOHN

Kahn, Miriam. Protecting your library's digital sources: the essential guide to planning and preservation. American Library Association, 2004. Call #: 025.82 KAHN

Matthews, Joseph R. Measuring for results: the dimensions of public library effectiveness. Libraries Unlimited, 2004. Call #: 027.6 MATT

CHILDREN & YOUTH SERVICES

Braun, Linda W. Hooking teens with the Net. Neal-Schuman Publishers, 2003. Call #: 025.04 BRAU

Gillespie, John Thomas. Teenplots: a booktalk guide to use with readers ages 12-18. Libraries Unlimited, 2003. Call #: 011.62 GILL

Haycock, Ken. Neal-Schuman authoritative guide to kids' search engines, subject directories, and portals. Neal-Schuman Publishers, 2003. Call #: 025.04 HAYC

Serving older teens. Edited by Sheila B. Anderson. Libraries Unlimited, 2004. Call #: 027.626 SERV

REFERENCE & PUBLIC SERVICES

Dictionary of American library biography. Second supplement. Libraries Unlimited, 2003. Call #: 020.922 DICT

Spratford, Becky Siegel. The horror readers' advisory: the librarian's guide to vampires, killer tomatoes, and haunted houses. American Library Association, 2004. Call #: 028.9 SPRA

Wilson, A. Paula. Library Web sites: creating online collections and services.

American Library Association, 2004. Call #: 025.04 WILS

TECHNOLOGY

Byers, Fred R. Care and handling of CDs and DVDs: a guide for librarians and archivists. Council on Library and Information Resources, National Institute of Standards and Technology, 2003. Call #: 025.3 BYER

Davidsen, Susanna. Web site design with the patron in mind: a step-by-step guide for libraries. American Library Association, 2004. Call #: 025.04 DAVI

Miller, Dick R. Putting XML to work in the library: tools for improving access and management. American Library Association, 2003. Call #: 005.72 MILL

Rhyno, Art. Using open source systems for digital libraries. Libraries Unlimited, 2004. Call #: 025.00285 RHYN